

SUNLAND BOARD OF DIRECTOR'S MEETING MINUTES  
May 2024

Date: May 13, 2024

Location: 135 Fairway Dr.

Time: 5:00 pm

Board Members Present: John Hammond, Erik Skogsberg, Joe Rees, Kathy Renehan, Kirsten Rene, Jeff Norberg, and Dave Walp (joined remotely)

Excused: Jeremy Long, Nik Skogsberg

**Comments**

- Owner Comments:
  - P. Merlin – regarding excessive speeding on Taylor. Would like the Sheriff's office to complete a traffic study.
  - J. Norberg will place a request with the Sheriff's Dept.

Motion to approve 5-13-24 BOD meeting minutes.

Motion made by J. Rees. Second by J Norberg. Approved by all members present.

**Committee Reports**

President's Report: John Hammond

- Encourage residents to run for Sunland Board of Directors in September. Three vacancies, watch for further communications from the nominating committee. Committee members will be announced at the June meeting.

Vice President Report: Erik Skogsberg

- Continuing to work with John Hammond to communicate with Sunland Golf Club regarding the use of their ballroom/facilities for Sunland purposes.

Treasurer Report: Joe Rees

- 31 Past due accounts. Letters have been mailed that state a lien will be filed against property if owners balance is not paid in full by June 15.
- 2025 Budget Planning Retreat is scheduled for Saturday, May 25, 2024 at the Gathering Place, start time 9:00 am. Homeowners may observe but will not be permitted to comment. Owner comments must be submitted to the SLOA office no later than 3:00 pm, Friday May 24.

#### Architecture Report: Dave Walp

- Plan to return to Architectural duties at end of May.
- While on sabbatical, I have been in touch with members of the committee as well as responded directly to a few owner emails

#### Landscape Report: Erik Skogsberg

- A general email with simplified landscaping responsibilities was distributed to all Sunland homeowners last month. An additional notification was sent to vacant lot owners. The landscape committee will check progress/response in the coming weeks.

#### Recreation Report: Kirsten Rene

- Tennis and Pickleball
  - Driveway/parking area has been graded and potholes eliminated
  - Courts were professionally pressure washed
  - Plumber repaired the broken pipe leading to water spigots. Installed shut off valve as well.
  - Court signs have been received and will be installed soon.
  - Residents will be notified of pickle ball and tennis court hours. The website will be updated with new information.
- Recreation Committee
  - Focusing on Improving communications with residents
    - Expand website to better share activity and amenity information.

#### Greenbelt Report: Kathy Renehan

- Liggins landscaping removed approx. 10 Rhododendrons at the Sequim Dungeness/Taylor entrance. Replanting may happen at a later time.
- Mullinex removed an unhealthy tree on the south side of Taylor Blvd., near Seq. Dung. entrance.

#### Roads and Safety Report: Jeff Norberg

- The license plate recognition cameras are still on back order. Once received, Spring Valley Electric will manage electrical connection at entrance.
- Will look into purchasing additional speed signs in effort to slow drivers down

#### RV Report: Jeremy Long

- No report

#### Office Report: Lisa McCord

- Training a new Office Assistant (Kathy Morris)

### Old Business:

#### Annual Garage Sale Date (E. Skogsberg )

- August 9, 10, 11 Even Numbered Houses  
August 16, 17, 18 Odd Numbered Houses
- Will be contacting various agencies regarding collection of unsold items.
- Will work with office to develop sale sign up process

#### Board Budget Retreat (J. Hammond)

- Saturday, May 25, 2024 at the Gathering Place, start time 9:00 am.

#### Picnic Date (K. Rene)

- September, date to be determined.

### New Business:

#### Propane Tank R&R's (R. Skoglund)

- Mr. Skoglund was not present to discuss SLOA R&R's as they pertain to his propane tank, which is currently exposed and therefore in noncompliance.
- Skoglund will receive a letter that states he must bring his property into compliance within 30 days, after which a fine will be applicable.

#### Collection Agency (J. Rees)

- Would it be appropriate/beneficial for SLOA to utilize a collection agency? Will look into options.

#### Pacific Office Equipment (J. Rees)

- Pacific Office Equipment will meet with SLOA staff to assess the status of our computer and printer needs.

#### Key Card System (K. Rene)

- Examining pool budget and operations, wages, potential switch to key card system
- Aerobics instructor currently on payroll, look into switching to 1099 next year

### Executive Session

- Sunland Golf Club facility use by SLOA

**Motion to adjourn the April Board of Directors Meeting.**

**Motion made by Dave W. second by Joe R. Approved by all present.**